Yuriy Tomaev

Business Analyst

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Availability: remote / hybrid / location by agreement

Professional profile

I analyse business processes and turn client needs into agreed requirements for digital systems. I document scenarios and business rules, resolve inconsistencies, explore solution options, and support requirements from initial interviews through acceptance and implementation.

Core competencies

Interviews and process discovery; AS-IS / TO-BE; business and functional requirements; Use Cases; business rules; regulatory analysis; stakeholder alignment; fit-gap analysis; data quality; requirements traceability; acceptance criteria and UAT.

UML, BPMN, Rational Rose; SQL, Access, Microsoft SQL Server, Oracle, MySQL, PostgreSQL; Word, Excel, PowerPoint; Wiki, Notion, Jira, OpenProject, Microsoft Project.

Professional experience

Cezyo LLC

Project Manager / Lead Analyst | 2024 - 2025

I turned the owner’s vision and verbal requests into connected documentation for development and design. I combined business and systems analysis, from discussing needs to documenting scenarios, processes and task specifications.

Results

• A complete documentation set was created from scratch, from product vision to individual task specifications.

• Functional modules, user and system scenarios, relationships, attributes and required reference data were documented.

Hobby Express Marketplace

Project Manager | 2017 - 2018

I analysed gaps between an off-the-shelf e-commerce engine and client needs. I defined user scenarios and bulk catalogue imports for sellers using different accounting systems and data formats.

Results

• Bulk product-data imports from multiple sources replaced manual entry of individual product cards.

• Algorithmic matching and discrepancy reports were introduced, followed by corrections to source registers and re-imports.

• The data-preparation process helped partners organise their own product registers.

Professional experience - continued

Development Group LLC / TIK Region

Director of Strategic Development | 2007 - 2014

I translated public-sector client and user needs into requirements for a social protection system. Initially, I conducted interviews, prepared specifications and decomposed requirements myself. As the team grew, I delegated some analysis while retaining requirements oversight and direct client communication.

Results

• Fragmented benefit-recipient records were consolidated into a single citizen social passport, with deduplication, cross-department verification and agreed data-maintenance rules.

• An iterative requirements process was established using prototypes, regulatory checks and user feedback.

• The system was implemented in four regions and used by more than 1,500 professional users.

Ivacon CJSC

Head of IT Department | 1997 - 2001

I personally investigated processes from raw-material purchasing to finished-product sales. With production, procurement, warehouse, accounting and quality-control teams, I defined system requirements, data structures and calculation rules.

Results

• Electronic exchange replaced courier delivery of accounting documents between departments.

• Daily data transfers between branches and headquarters replaced document transport for operational reporting.

• Calculating metal consumption and waste from material parameters and production output replaced manual weighing, reducing labour and costs.

Education

Tashkent Polytechnic Institute, 1989

Automation and Telemechanics; Automated Control Systems

Languages

Russian - native; English - B2; Spanish - B1; Georgian - A2; Uzbek - B1.

Cooperation options

Staff position; project-based process discovery and requirements definition; requirements review and consulting.